

LA-Ventura Funding Area  
Disadvantaged Community Involvement Program (DACIP)  
Task Force Meeting #6  
**Monday, December 12, 2016**

**2:00 – 4:00 pm**

Santa Clarita Water Division Office  
26521 Summit Circle, Santa Clarita CA 91350-3049

Draft Meeting Summary

In-Person Attendees:

Grace Kast	Greater LA IRWM Group
Rick Viergutz	Upper Santa Clara IRWM Group
Heather Merenda	Upper Santa Clara IRWM Group
Lynn Rodriguez	Watersheds Coalition of Ventura County
Zoë Carlson	Watersheds Coalition of Ventura County
Jolene Guerrero (new member of Task Force)	Greater LA IRWM Group
Virginia Maloles-Fowler	Los Angeles Flood Control District (Lead Agency)
Matt Frary	Los Angeles Flood Control District (Lead Agency)
Claire Robinson	Consultant Team - Amigos de los Rios
Julianna Delgado	Consultant Team – Cal State University

Attendees on the phone:

Peter Massey	Consultant Team (Tree People)
Jason Casanova	Consultant Team (Council for Watershed Health)
Erica Sasman	Los Angeles Flood Control District (Lead Agency)
Leighanne Kirk	West Basin MWD
Greg Jaquez	MNS Engineers
Linda Palmquist	MNS Engineers

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**DACIP Task Force Members**

***Greater LA IRWM Group***

Jolene Guerrero

Grace Kast

***Upper Santa Clara Regional  
Water Management Group***

Rick Viergutz

Heather Merenda

***Watersheds Coalition of  
Ventura County***

Lynn Rodriguez

Zoë Carlson

The DACIP is charged with working collaboratively using a consensus based approach to implement a Funding Area-wide Disadvantaged Community Involvement Program that meets the following objectives in accordance with the DWR IRWM Grant Program:

- 1) Work collaboratively to involve DACs, community-based organizations, and stakeholders in IRWM planning efforts to ensure balanced access and opportunity for participation in the IRWM planning process
- 2) Increase the understanding, and where necessary, identify the water management needs of DACs on a Funding Area basis
- 3) Develop strategies and long-term solutions that appropriately address the identified DAC water management needs

## 1. Opening Comments:

- Everyone welcomed Jolene Guerrero (LA County Flood Control) to the Task Force as the newest member representing the GLAC Region.
- Lynn and Grace brought up the need for and benefits of having a chair for the DACIP Task Force. It was agreed that Grace and Lynn would serve as co-chairs, alternating running meetings.
- Members of the Task Force discussed the challenges we have faced since beginning our collaborative process to prepare a proposal for the DACI grant in the Funding Area. Everyone concurred that the group has been working hard, putting in a lot of time and effort to make this process a success. We have come a long way since we started and have established a good working relationship within the Task Force, as well as an inclusive and transparent process within the Funding Area. Everyone agreed it was good to recognize this and take the time to celebrate how far we have come. This very challenging grant process will only be successful if we all work well together.

## 2. Review and Approve Summary of Meeting #5 – November 2, 2016

The meeting summary was approved.

## 3. Draft DACIP Grant Proposal

### a. Discuss Draft Proposal

Task Force members expressed concerns about the activity matrix previously provided by Tree People/Council for Watershed Health and CSU as the working draft for the activities section. There was consensus that the activities section needs to be revised to a simpler, less detailed narrative format with more general task categories and budget estimates. The Task Force therefore agreed to re-focus the activities and budget sections of the proposal to reflect what we agreed on at our meeting in September – that the budget should be divided into tasks based on groups of similar activities with an estimated amount of funding for each task (activity grouping). This will be refined, and more detail included, once the needs assessment (Task 1) is complete. This will serve as guidance for the advances, which must be broken down into \$1 million “projects”. The breakdown of tasks is shown below:

### **Budget:**

Assumption: \$9,800,000 (5% admin = \$490,000) = \$9,310,000

Task 1 - Needs Assessment **20%** ~(\$1,860,000)

A needs assessment will be conducted in each of the 3 regions to determine/identify how to address water management needs and help direct

resources and funding. The consultant team and DACIP Task Force will identify key CBOs that have been conducting similar outreach efforts throughout local communities...

Task 2 - Education/Outreach/Governance/Facilitation/Engagement in IRWM Planning (on-going) 30% ~(\$2,790,000)

Task 3 - Technical Assistance/Site Assessment/Project Development/Construction 50% ~(\$4,660,000)

**b. Submittal of Draft Proposal to DWR – timing**

The Task Force discussed the agenda and potential questions to ask DWR in the meeting at noon on Tuesday, December 20<sup>th</sup>. The primary goal of the meeting is to discuss the draft proposal (or what has been completed by that time) with DWR and get their input on our questions. The Task Force agreed that once the consulting team completed the revisions to the proposal to reflect the Task Force's new direction (see item a. above), we would submit the Draft Proposal to DWR, and post it on the GLAC DACIP website, by 10:00 a.m. on December 20<sup>th</sup>.

**c. Prepare for Proposal Review Meeting with DWR on December 20<sup>th</sup>**

The Task Force discussed the agenda for the proposal review meeting with DWR, and developed a list of questions to share with DWR in advance. In the interest of transparency to stakeholders in the Funding Area, the meeting with DWR and the draft proposal sections will be widely distributed. The completed draft proposal sections will be posted on the GLAC DACIP website the morning of the meeting with DWR.

Following the meeting with DWR Task Force members will provide comments in serial fashion to LA County Flood Control (starting with USCR, followed by WVCV, then to GLAC) no later than December 27<sup>th</sup>. LA County Flood Control will then provide the comments to the consulting team to make revisions and pull together the remaining sections of the proposal. DWR will also be asked if they have any comments on the narrative version they receive at the meeting. The final revised draft will be circulated for local stakeholder review and comment and then finalized to send to DWR.

**4. Update from Lead Agency (LA County)**

Jolene Guerrero will now represent the GLAC Region on the DACIP Task Force.

**5. Set Next Meeting Date**

No meeting date was set.